

Subject: Request for Quotation (RFQ) for supplying Drinking Water (Jar) for Prime Bank PLC.

Dear Concern,

Prime Bank PLC. intends to select supplier for supplying of drinking water for upcoming six months. In this regard interested bidders are requested to submit technical and financial offer in their letterhead pad duly signed with sealed envelope. The envelope must be marked as "Drinking Water for Prime Bank".

BOQ:

Name of Item	Brand	Unit Rate per Jar (excluding VAT & including AIT)
Drinking Water, Per Jar (19/20 Ltr.)		

Technical Requirement of Drinking Water

Prime Bank Requirements				Vendor Response
SL.	Particulars	Unit	Bangladesh Standard for Drinking Water (ECR'23)	
1	Total Coliforms	CFU/100mL	0	
2	Faecal Coliforms	CFU/100mL	0	
3	Total aerobic bacterial count	CFU/mL	0	
4	Faecal streptococci	CFU/100mL	0	
5	Thermotolerant Escherichia coli	CFU/100mL	0	
6	Pseudomonas ssp.	CFU/100mL	0	
7	pH	-	6.5-8.5	
8	Total Hardness (EDTA) as CaCO ₃	Mg/L	<500	
9	Total dissolved solids (TDS)	Mg/L	1000	
10	Chloride	Mg/L	250	
11	Iron	Mg/L	0.3-1.0	
12	Description of purified system			

Terms & Conditions:

1	Product price will remain valid for 06 (six) months from the date of issuing first work order.
2	Place of Delivery : The vendor will be responsible for supplying the items at Prime Tower, Plot # 08 & 35, Nikunja-2, Airport Road, Khilket C/A, Dhaka-1229 at their own cost & responsibilities.
3	Minimum Quantity : 30 Jar or as per actual consumption per day and 500 Jar (approx.) per month or as per requirement.

4	Safety Margin: In case of shortage of production, you shall always keep a safety margin for 50(fifty) jar at Head Office and other premises.
5	Quality Control : You must always maintain good quality of drinking water of each batch as per WHO and Bangladesh Standard.
6	Payment : Payment will be made based on the delivery challan duly signed by receiving officer of the selected premises.
7	Deduction : The quoted prices shall excluding VAT and including AIT. Bank will deduct AIT as per government rules.
8	Penalty : In case of supply inferior quality goods, any change request by Prime Bank PLC. must be entertained instantly. If vendor fail to supply good quality and as per stipulated time schedule penalty may be imposed daily basis.
9	Test Report : Selected vendor will provide water testing report from ICDDR' B, BUET, BSTI etc. time to time.
10	SLA : A Service Level Agreement (SLA) to be signed between Prime Bank and selected Company to this effect.
11	Bidder must submit photocopy of following documents along with the RFQ: <ul style="list-style-type: none"> a. Up-to-date Valid Trade License. b. Certificate of Incorporation in case of Limited Company. c. Valid TIN Certificate. d. VAT Registration Certificate. e. Bank Solvency Certificate. f. Experience Certificate/work Order. g. Client List. h. Recent Testing Certificate from Icdrrb, BUET, BSTI etc.
12	The intending bidder must quote the rate with computer typing. No handwriting is allowed.
13	The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever. Further, Bank shall not be under any obligation to accept the lowest quotation.

You are therefore, requested to submit your Technical and Financial offers in the separate envelope marking on envelope "Technical Offer" & "Financial Offer" for Supply of Drinking Water. These two envelope will be submitted together in a single envelope mentioning Supply of Drinking Water at tender box kept at Prime Bank PLC., Head Office, Prime Tower, Central Dispatch (Ground Floor) Plot # 08 & 35, Airport Road, Nikunja-2, Khilkhet C/A, Dhaka-1229 on **February 24, 2025 before 03:00** and will be opened at **3:30 pm** on the same date and same place.

For any query please feel free to contact with Mr. Md. Razu Ahmed; Cell # 01714744931

Regards,

 18.02.25
Tanveer Ahamed

AVP & Head of Procurement

